

Dewsbury Arts Group

Charity registration number : 1161083
Charitable Incorporated Organisation (CIO)

Trustees' Annual Report

&

Financial Statements

For the year

1 June 2021 – 31 May 2022

TRUSTEES' ANNUAL REPORT & FINANCIAL STATEMENTS
For the year from 1 June 2021 to 31 May 2022

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TRUSTEES' ANNUAL REPORT

For the year from 1 June 2021 to 31 May 2022

The Trustees present their report with the financial statements and independent examiner's report for the year ended 31 May 2022.

Reference & administrative details

Charity name : Dewsbury Arts Group

Charity registration number : 1161083

Principal office & address : Artspace, Lower Peel Street, Dewsbury
West Yorkshire, WF13 2ED

Trustees : The trustees who have held office during the period from 1st June 2021 to 30th July 2022 the date of this report are as follows :

Mr C M Bailey	Chairperson
Ms S Saville	Vice-Chair
Mrs E Thompson	Honorary Treasurer
Mrs J M Fletcher	Honorary Secretary
Mrs L Stainthorpe	Publicity Officer
Mr D Fletcher	Premises Supervisor
Mr S Beaumont	Premises Supervisor
Mrs M Bailey	Youth Theatre Administrator
Mr M Parkinson	
Mr R Brook	
Mr I N Cuncliffe	
Mr N Bailey	
Mr A Lindley	
Mrs H Fox	
Mr B Gibson	Honorary President

Independent Examiner :

Paxton Independent Examiners
61a High Street South, Rushden, Northants, NN10 0RA

Solicitor :

Diskens & Co
20 Bond Street, Dewsbury, West Yorkshire WF13 1AT

Bankers :

CAF Bank Limited
25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

Yorkshire Bank/Virgin Bank
46 Market Place, Dewsbury, West Yorkshire, WF13 1DN

TRUSTEES' ANNUAL REPORT

For the year from 1 June 2021 to 31 May 2022

Objectives & activities

The charity's objectives and activities are expressed in section 2 of the constitution, as follows:

The objects of the group shall be to foster and promote the maintenance, improvement and development of artistic taste and knowledge, understanding and the appreciation of the arts among the inhabitants of Dewsbury.

In furtherance of the above objects but not otherwise

- (a) To present or assist in presenting public concerts, dramatic performances, recitals, art exhibitions, lectures, arts festivals and other arts events,
- (b) To maintain an amenity in which arts can be pursued by the community,
- (c) To provide a means for bringing to the attention of the public the work of creative artists in the field of the arts.
- (d) To do all such things as are necessary to the attainment of the forgoing.

Public benefit

The Trustees consider they have complied with the duty to provide a public benefit under Section 17(5) of the Charities Act 2011 as the charity provides an amenity for art activities for the community in general and young people in particular. The charity also provides a much needed venue for creative artists in all fields.

Chairman's Comments

After the hiatus of Covid and the pandemic it has been great to open our doors once again to all our patrons and supporters. Although we started with a much reduced capacity (around 60%) to allow for better spacing and social distancing we've recently reintroduced full capacity. Managing the accounts in this context has been challenging but we've been well led by Emma our Treasurer and our committee, so we have managed to finance work maintain safety standards throughout the building. This has included a revamp of our rather ancient fire alarm and intruder alarm systems.

We now head into our 60th season and it's going to be a celebratory look back over the last 60 years as we revive some past successes. We will be back to full capacity for all shows and with the return of our pre-Christmas show, September review and one act plays in February we are aiming to rekindle the cashflow. This will most likely be required, as we have more work to upgrade emergency lighting in the theatre as well as around 20k required to make repairs to our extension roof.

Our efforts to maintain a healthy balance are redoubled and this season we will be trialling presentation of matinees for all our six main productions in lieu of the rather quiet Monday night that we would usually present. We are hoping this will increase our audience numbers for all productions. We're also kicking off more focussed approaches to social media and increasing awareness of the group with the aim of attracting more members and new visitors.

Overall it's been a successful year financially and artistically and that puts us in a great position to forge on for next year.

16/06/2022

Mark Bailey
Chair

TRUSTEES' ANNUAL REPORT

For the year from 1 June 2021 to 31 May 2022

Achievement & performance : (2021-22)**Drama , Membership and Art****Secretaries Report AGM Dewsbury Arts Group 2022**

At the time of last year's AGM we were all ready to open up, following the 4 steps out of lockdown and planning DAG Returns to get us going again. Step 4 was postponed but we did still go ahead with DAG Returns under the current guidelines. It seems so much longer than a year ago when we were on the starting blocks but very unsure and worried about any number of false starts. It is a tribute to the group that we have managed a full season, albeit with a couple of Covid scares.

Last season we had 90 members this season we have 119. The increase in membership is due mainly to people renewing for our full season who did not renew during lockdown. Welcome back!
Last Season we had 256 Season ticket Holders this season we have 219 – this is 37 fewer season ticket holders. Most of these are because our loyal supporters are getting older. We hope that, by including a matinee on the middle Sunday next season, we might entice some people back. However, our season ticket holders' numbers have declined by roughly 30 every year even with some new subscribers. Let's try and encourage people to take up a season ticket. We've kept the cost to £65 for 2 tickets for each main production, a saving of £79 for the season!

We have, unfortunately, some deaths to report.

Mike Field

Stuart Raggett

Michael Hainsworth

Nancy Burroughs

Christine Pearson

DAG Returns

After 16 months without any productions at DAG we finally managed to dip a toe in the water with DAG Returns, a celebration of previous productions presented over 3 nights and devised and directed by David Fletcher. The preparation for this included making sure that we complied with all the criteria to obtain a 'See It Safely' licence. This included no singing on stage; the cast, crew and front of house staff being in groups of no more than six, which didn't overlap; reduced seating in the auditorium and all front of house staff wearing masks. We also served drinks to the audience rather than having them queue at the bar. Our season ticket holders and members were invited to the evening as a thank you for their support. All 141 seats were taken which was very gratifying as it meant that our audience seemed to be happy to return. The reaction from the audience was outstanding and it was so very good to be back presenting live theatre (with a bit on film for the singing bits!).

Opening Social quiz night

The opening social format was a little different this season. We'd thought that having pre audition nights might encourage people to get involved with particular productions, having that close contact with the director. This meant that having an evening to present the new season was not needed. Instead Maria

TRUSTEES' ANNUAL REPORT

For the year from 1 June 2021 to 31 May 2022

Bailey organised a quiz evening with a bit of horse racing interspersed. The evening was a huge success and Maria thanked all her helpers.

Unveiling of David Wood's Plaque

Due to lockdown and the other restrictions of the pandemic we had not been able to suitably mark the passing of David Wood. This was rectified by unveiling a plaque for David in the garden, framed by two rhododendrons. David Fletcher organised the event with Sue Saville and her team providing food and cups of tea. The bar was also open. Guests were welcomed with a glass of prosecco and the event was attended by David's family and members past and present amounting to 84 people.

Mark Bailey welcomed everyone and Judith made a short and heartfelt speech saying that 'We know there have been mountains to climb in providing the required facilities for DAG to open up' and offering 'our sincere thanks and very best wishes for the future success of Dewsbury Arts Group'. Zahoor Sakharkar filmed the event and the link was sent to all members and season ticket holders.

Art Activities

It has been very difficult to plan exhibitions for this season due to the unpredictability of Covid. Drawing classes restarted in September and have been taking place on most Wednesday evenings ever since. A quick reminder that these classes are open to all members. There is a fee of £4 to cover the cost of the models, the fee includes refreshments and drawing materials.

Dry Rot

We were able to open up for Dry Rot with a two thirds capacity in the auditorium. Although restrictions were beginning to lift we felt that ensuring separation, wearing of masks and hand sanitising stations would help our audience to feel safe. The bar was open as usual but we decided not to serve tea and coffee because queueing in the corridor left no chance to socially distance and there was no ventilation. It felt right that this had been the production we intended presenting to Open the 2020/2021 season.

The production was nearly a sell out (99%) reinforcing our optimism that people would return. Sue Saville, who directed the play, said she had a very hard working cast and thanked David Fletcher for making the set available to rehearse on in good time. This was a great advantage because there was so much timing requiring going in and out of doors and the secret panel; rehearsal on set was crucial.

The play was very much enjoyed by our audiences and Sue thanked everyone on and off stage in making the play a success and a happy return to our little theatre.

It's a Wonderful Life

There were some hitches to be overcome with this production but some challenges with the set and with the availability of people who had committed to help with the production were solved by team work. The take up of tickets was 97% which was very encouraging.

This was a challenging play with four actors taking on all the roles requiring lightning quick changes of costume. The play was directed by Chris Ward who thanked everyone involved saying he was very grateful to his actors who he had challenged and who had not let him down. He said that the rehearsals had all been fun and the play had come pretty close to what he'd envisaged.

The general feeling of audiences was varied. Many enjoyed it and left with 'something in their eye' while others were not enthralled by the way the story was presented, with four actors playing all the parts, but praise for the actors was universal.

Switzerland

And then on to the New Year! Although Switzerland was not as well attended as we would have liked (76% full, probably due to the ever rising numbers of people succumbing to the Omicron variant) it was an

TRUSTEES' ANNUAL REPORT

For the year from 1 June 2021 to 31 May 2022

artistic success. There were some issues during rehearsal as Omicron didn't miss the family of the cast. However, with a couple of extra rehearsals and a lot of dedication a well-rehearsed and engaging piece of theatre hit the stage. Director Steve Goddard said, 'I was delighted with the show - onstage and backstage - and I had a number of people tracking me down after the shows, in person and via email, to congratulate me on the production.' Steve thanked everyone and mentioned those who help front of house especially. It has been very difficult getting members to staff front of house and we could really do with a lot more volunteers.

Bazaar and Rummage

This play was due to be staged in 2021 and we're very pleased that it made it to stage in 2022. Director, Maria Bailey, said that it was a joy to direct with a great cast. The play was very well attended with the auditorium 96% full. The audience loved the production enjoying the performances and the humour. Maria especially thanked Mark Bailey for designing and building the set. There were many congratulatory comments from the audience about the village hall that had been created. Maria said, 'It was truly a collaborative effort and the cast really gelled in rehearsals, supporting each other, which I think came across on set. I had great fun directing this.'

Company

For Company we decided that we could increase the numbers in the auditorium as most restrictions had been lifted. This meant that we had 595 seats available rather than 476 for the run. The take up of seats was 80% which would have been 99.5% if we hadn't increased the number of seats. We had intended bringing back serving teas and coffees as well. Unfortunately, there were not enough members willing to give up the odd night to make it possible.

There were problems due to Covid. This meant that during the last two weeks of rehearsal we were only able to rehearse on three occasions instead of the seven rehearsals which had been planned. The great team effort in achieving a resultant production of such high standard, particularly in such difficult circumstances, can only be described as remarkable.

Our director, David Fletcher said, 'I feel hugely proud of this group of very accomplished actors and technicians who were able to put on such a great performance under what were very difficult circumstances.'

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For the year from 1 June 2021 to 31 May 2022

Structure, governance & management

Dewsbury Arts Group is a Charitable Incorporated Organisation, which was formed on 26th March 2015. The charity is governed by a constitution adopted in 2015.

Membership of the charity is open to persons with an interest in all aspects of dramatic arts and to practising artists, on payment of an annual subscription then in force.

The charity is governed by a committee consisting of 8 officers and 6 other members, known as trustees. New trustees are proposed by a current member in good standing and are voted in at the Annual General Meeting. New Trustees are coached in their duties and responsibilities by existing experienced Trustees.

The charity is administered on a day to day basis by the committee, which meets at least monthly. All trustees are actively involved in the management of the charity. All members continue to give their services freely and without payment of any kind, except for the reimbursement of direct expenses incurred on behalf of the Group. The Group uses volunteers for all of the many duties around the theatre. These volunteers are often trustees, but other members also provide their services without payment.

Financial review

The charity's financial year ends on 31 May. Responsibility for the organisation's finances rests ultimately and collectively with the Trustees. Day to day responsibility for managing the organisation's finances is delegated to the Treasurer, who reports to each meeting of the trustees.

At the end of each financial year, the charity's accounts are subject to external scrutiny in accordance with statutory requirements. Annual accounts are presented at the AGM for the examination and approval of members.

The last financial year has presented several challenges we were not expecting, the realisation that the alarm and fire alarm system were not working correctly and the company we had contracted to service and monitor both systems were in fact not providing the services we were paying for. This has mainly now been rectified with new systems being installed and new monitoring put in place but obviously did come with a fairly hefty financial cost. We still require upgrades in the auditorium which are due to be completed over summer at a cost of approximately £5000.00. A big thanks to our new Premises Supervisor Simon Beaumont for overseeing the upgrades.

On top of the above we also need to repair the roof on the extension which is going to be a large undertaking, this is also due to be completed over summer this is going to cost another £18000.00. I must take this opportunity to thank Malcolm Parkinson for dealing with the Architect and obtaining several quotations for the repairs to be presented to the committee for consideration and approval.

As a committee it was decided that we should try to restrict costs of productions as much as possible this year with the uncertainty of COVID still hanging over us. Budgets were implemented for each aspect of a production which have been adhered to, repurposing what we already had on hand really helped with the budgets. Working closely with Andy Wright our lighting genius to create wonderful lighting designs on a budget. That being said I am sure we can all agree this did not detract from the productions presented.

TRUSTEES' ANNUAL REPORT

For the year from 1 June 2021 to 31 May 2022

On the financial report you will see quite a jump in the Governance Costs this is due to moving our accounts online to a cloud based system which is far more secure than just on my laptop, we also instructed our accounts system operator to initiate housekeeping on the accounts package, which has made the system more streamline and easier to navigate, it also includes bank charges and Licences required to operate.

We have also received 2 grants from Kirklees Council relating to COVID trading, a total of £5334.00, thank you Malcolm Parkinson for securing these. Also thank you to Maria Bailey who managed to secure a grant for the Youth Section of £1000.00 from Dewsbury Endowment Trust.

Although we seem to be ending the financial year with a nice balance of £41951.00 we must remember the repairs/upgrades that are being completed over summer which means realistically we expect to have funds of £19000.00 for the coming year. We have also identified several repairs/upgrades that will be required over the next few years so we must endeavour to factor these in to the future finances.

If you have any questions regarding the accounts please do not hesitate to contact me via email – ejespana@gmail.com

Emma Thompson
Honorary Treasurer

Reserves policy

The group retains sufficient bank and deposit reserves to cover forthcoming activities which are largely self financing thanks to the successful Membership and Season Ticket schemes. There are no significant risks and funds are adequate to cover outgoings including the building improvement schemes currently under consideration.

Future plans

The charity intends to continue with its activities in support of its objectives for the foreseeable future.

Acknowledgements

The Group has mutually beneficial working arrangements with Dewsbury Collegians Amateur Operatic Society and Batley Gilbert and Sullivan Society. Some Group members also belong to either or both these groups. On occasion props and costumes are exchanged between the groups.

TRUSTEES' ANNUAL REPORT

For the year from 1 June 2021 to 31 May 2022

This report was approved by the Trustees on 9th June and signed on their behalf by:

Signed **Mark Bailey**

Mark Bailey

Chairperson

Signed *Emma Thompson*

Emma Thompson

Treasurer

INDEPENDENT EXAMINER'S REPORT

For the year from 1 June 2021 to 31 May 2022

Independent examiner's report to the trustees of Dewsbury Arts Group.

DEWSBURY ARTS GROUP Charity No. 1161083 INDEPENDENT EXAMINER'S REPORT For the Year From 1 June 2021 to 31 May 2022

Independent examiner's report to the trustees of Dewsbury Arts Group.

I report to the trustees on my examination of the accounts of the Dewsbury Arts Group (the Group) for the year ended 31 May 2022.

Responsibilities and basis of report

As the charity trustees of the Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Group's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Darren Warren

For and on behalf of

Paxton Independent Examiners

22 June 2022

Assets & Liabilities Report
As at 31 May 2022

CC Receipts & Payments Report

Charity name: Dewsbury Arts Group

Charity number: 1161083

For the period from 01/06/2021 to 31/05/2022

	Receipts and payments				
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	£	£	£	£	£
Receipts					
Drama & Visual Activities	8,315	0	0	8,315	7,854
Trading	9,149	0	0	9,149	549
Patronage & Membership	16,771	0	0	16,771	2,488
Donations, Grants & Bequests	7,310	0	0	7,310	35,230
Interest Received	88	0	0	88	0
	<u>41,633</u>	<u>0</u>	<u>0</u>	<u>41,633</u>	<u>46,121</u>
	41,633	0	0	41,633	46,121
Asset and Investment sales etc					
	<u>41,633</u>	<u>0</u>	<u>0</u>	<u>41,633</u>	<u>46,121</u>
Total receipts	41,633	0	0	41,633	46,121
Payments					
Drama & Visual Activities	12,689	0	0	12,689	1,842
Building & Support Costs	23,140	0	0	23,140	26,997
Trading Costs	3,517	0	0	3,517	0
Governance Costs	866	0	0	866	252
	<u>40,212</u>	<u>0</u>	<u>0</u>	<u>40,212</u>	<u>29,091</u>
Assets and investments gains/losses	0	0	0	0	0
Total payments	<u>40,212</u>	<u>0</u>	<u>0</u>	<u>40,212</u>	<u>29,091</u>
Excess of receipts over payments	<u>1,421</u>	<u>0</u>	<u>0</u>	<u>1,421</u>	<u>17,030</u>
Transfers between Funds	0	0	0	0	0
Cash Funds Last Year End	40,530	0	0	40,530	23,500
Cash funds this year end	<u>41,951</u>	<u>0</u>	<u>0</u>	<u>41,951</u>	<u>40,530</u>

Assets & Liabilities Report
As at 31 May 2022

CC Statement of Assets & Liabilities

Charity name: Dewsbury Arts Group

Charity number: 1161083

At the period ending 31/05/2022

Details	Unrestricted funds	Restricted funds	Endowment funds
B1 Cash funds			
CASH FUNDS	41,953	0	0
Total cash funds	41,953	0	0

	Unrestricted funds	Restricted funds	Endowment funds
B2 Other monetary assets			
OTHER MONETARY ASSETS			

	Funds to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			
Building	General		308,083

	Funds to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			
LIABILITIES			

This report was approved by the Trustees on 9th June 2022 and signed on their behalf by:

Signed Mark Bailey

Mark Bailey

Chairperson

Signed Emma Thompson

Emma Thompson

Treasurer

NOTES TO THE ACCOUNTS

For the year from 1 June 2022 to 31 May 2022

NOTES

1 Basis of Preparation

These accounts have been prepared on a receipts and payments basis in accordance with the requirements of The Charities Act 2011

2 Taxation

The charity is not liable to income or capital gains tax on its charitable activities. Irrecoverable VAT is included in the asset cost or expense to which it relates.

3 Trustee and Related Party Transactions

3.1 No expenses were paid to the Trustees during the year (2020-21 £nil).

3.2 No remuneration was paid to the Trustees or any connected persons during the year (2020-21 £nil)

3.3 No related party transactions were undertaken during the year (2020-21 £nil)

Signature: 
Mark Bailey (Jun 28, 2022 19:05 GMT+1)

Email: bails1966@btinternet.com

Final Accounts and Trustee Report for the year ended 31 May 2022

Final Audit Report


2022-06-28

Created:	2022-06-27
By:	Emma Thompson (ejespana@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAN9Pdez5cqL9QZIWxpV4GbCq1O7OfRXeS

"Final Accounts and Trustee Report for the year ended 31 May 2022" History

 Document created by Emma Thompson (ejespana@gmail.com)

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2022-06-27 - 3:42:20 PM GMT

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 Document e-signed by Mark Bailey (bails1966@btinternet.com)

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